

Computer Operator 1 - Foundations

- Learn the basic computer operation and keyboarding.
- Learn the computer and its parts, keyboarding, operating system (Windows XP).
- Learn the basic of the Internet: internet browsers, search engines, e-mail.
- Security, virus and spyware protection.
- All levels: beginners to advanced.

Class Fee: \$25.00 - Registration Fee: \$ 20.00 - Student Body Fee: \$2.00

Open Enrollment. Join at any time.

Monday & Wednesday

3:30 - 5:30 pm &

6:00 - 9:15 pm

Saturday

8:30 - 11:30 am

University High School Campus

11800 Texas Avenue. West Los Angeles CA 90025



Questions? Call (323) 370-1040 or (310) 914-3565
or go to our website at westsideadultschool.org

Westside Community Adult School
Division of Adult and Career Education • Los Angeles Unified School District